



## MoreInclusive – Privacy Policy

### 1. Who we are

More House School is the Data Controller for personal data relating to participation in a MoreInclusive partnership programme.

### 2. What data we collect

We may collect and process:

- name;
- professional contact details (including email);
- job role and organisation;
- participation and training records;
- communications with us.

### 3. Why we use your data

We use personal data to:

- deliver training and programme activity;
- manage participation;
- communicate with participants;
- support the ongoing development of MoreInclusive partnership programmes;
- understand engagement with the programme, including the Core Expectations, in order to improve delivery.

### 4. Legal basis

We process personal data on the basis of:

- legitimate interests in delivering professional learning;
- contract, where participation forms part of a formal agreement.

### 5. Data sharing

We share data only where necessary, including with:

- service providers supporting delivery;
- online platforms used for training and communication;
- regulatory or legal bodies where required by law.

We do not sell personal data.

## 6. International transfers

Some data may be processed outside the UK where third-party platforms are used.

Appropriate safeguards are in place to ensure data is handled securely and in line with UK data protection law.

## 7. Data retention

We retain personal data only for as long as necessary to:

- support participation;
- maintain appropriate records;
- meet legal obligations.

Where data is no longer required, it is securely deleted or re-classified.

## 8. Individual rights

Individuals have the right to:

- access their data;
- request correction of inaccuracies;
- request deletion where appropriate.

## 9. Responsibilities of partner schools

Partner schools are responsible for:

- ensuring staff are aware that their data is shared;
- ensuring engagement with the programme, including the Core Expectations, is appropriately managed within their setting;
- maintaining their own data protection compliance.

## 10. Contact

For data protection queries, please contact:

[dataprotection@morehouseschool.co.uk](mailto:dataprotection@morehouseschool.co.uk)

## 11. Complaints

If you have concerns about how personal data is handled, please contact our Chief Operating Officer on [coo@morehouseschool.co.uk](mailto:coo@morehouseschool.co.uk)

You also have the right to raise concerns with the Information Commissioner's Office (ICO).