

MORE HOUSE SCHOOL

POLICY

CAREERS PROVIDER ACCESS policy statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and the Skills and Post-16 Act 2022.

Pupil Entitlement

All pupils in years Eight to Thirteen are entitled:

- ◆ to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- ◆ to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events;
- ◆ to understand how to make applications for the full range of academic and technical courses.

For pupils of secondary school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Years Eight and Nine) and two encounters for pupils during the 'second key phase' (Years Ten and Eleven). For pupils in the 'third key phase' (Years Twelve and Thirteen), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the normal school-day hours and the provider will be given a reasonable amount of time to, as a minimum:

- ◆ share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers;
- ◆ explain what career routes those options could lead to;
- ◆ provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- ◆ answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting or session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the 'The Careers and Enterprise Company' [making it meaningful checklist](#).

- ◆ Meaningful online engagement is included, and we are open to providers who can provide live online engagement with our pupils. We are also able to deliver further opportunities via our online careers platform, Unifrog, which contains lots of impartial information and independent guidance on a full range of post-school options including universities and live apprenticeship opportunities. Unifrog also hosts

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various webinars on topics including different career sectors , guidance on applying to university , and a search facility for current apprenticeships.

Previous providers

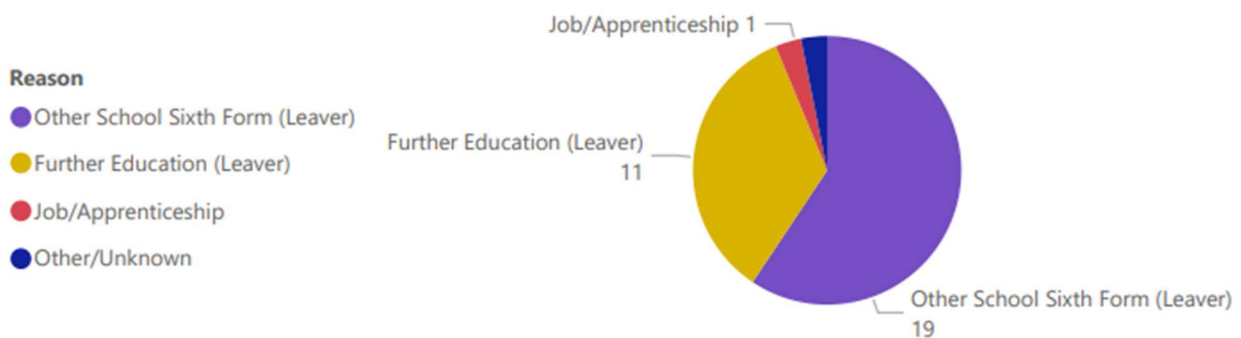
In general terms/years we have invited the following providers from the local area to speak to our pupils:

- **Merrist Wood College**, Holly Lane, Worplesdon ,Guildford, GU3 3PE
- **Guildford College**, Stoke Road, Guildford, GU1 1 EZ
- **Brooklands College**, Heath Road, Weybridge, KT13 8TT
- **Alton College**, Old Odiham Road, Alton, GU34 2LXT
- **Farnham College**, Morley Rd, Farnham GU9 8LU

Previous providers

Last year (2024-2025) our Year Eleven pupils moved to a range of providers in the local area after School. The vast range reflects the large catchment area and educational needs of our pupils:

Year 11 Leavers Destinations



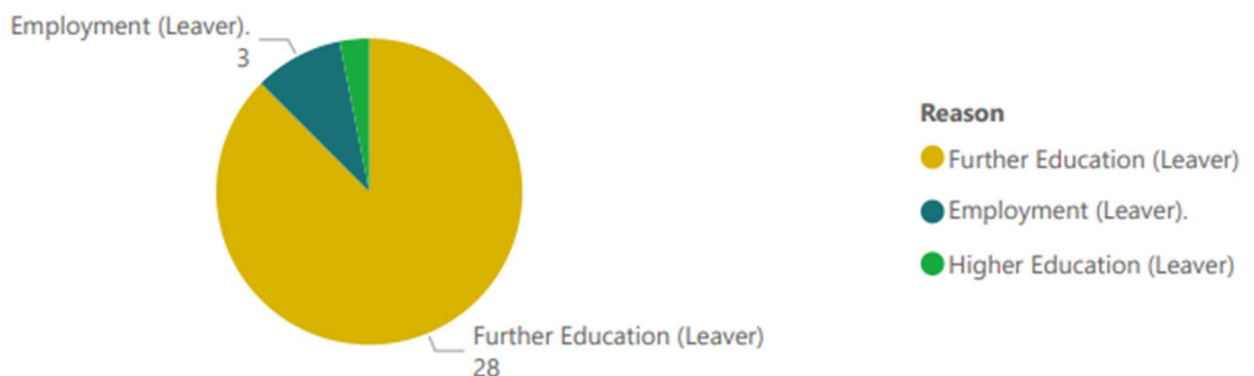
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Last year (2024-2025) our Year Thirteen pupils moved to a range of providers after Sixth Form:

Year 13 Leavers Destinations



Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Fiona Bolman, Careers Advisor, Email: fiona.bolman@morehouseschool.co.uk.

Opportunities for access

- ◆ The school offers the six provider encounters **required by law** and several additional events, integrated into the school careers programme. We will offer providers an opportunity to come into School to speak to pupils and/or their parents/carers. Please speak to our **Careers Advisor** to identify the most suitable opportunity for you.
- ◆ We began holding an annual 'Careers Day' as part of National Careers Week in 2025 and plan to do the same in 2026 for year 10/11 and 13. The activities on the day include employer talks-from up to 8 different industries, mock interviews for year 11 and presentation and engaging activities about future pathways.

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	Michaelmas Term	Lent Term	Trinity Term
Year 8	Assemblies	PSHE Topic	PSHE Topic
Year 9	Assemblies	PSHE Topic Career Mapping Exercises- map out how different subjects relate to various careers	PSHE Topic Option Evening-GCSE choices and these link into future employment
Year 10	Options Day – More House School Sixth Form Alton College to discuss different pathways with a focus on practical courses Introduction to Unifrog and the career-matching quizzes and digital tools	Employer encounter & college presentation in assemblies-Guildford, Farnham and Merrist Wood Celebrate National Career Week with a Day dedicated to activities including mock interviews and presentations from employers	Professionals from different fields share their career journeys as part of biweekly assemblies Individual meetings with career adviser-explore future pathways and identify interests and strengths
Year 11	Individual meetings with career adviser-explore future pathway and create personalised action plans Guildford College to discuss different pathways available with a focus on practical courses Ad hoc tours and visits arranged to employers' office as and when appropriate	Career of the month chosen and discussed as a year group in extended afternoon registration Celebrate National Career Week - with a Day dedicated to activities including mock interviews and presentations from employers	Work Experience placements-parents arrange for first week of July or students participate in Unifrog Virtual Work Experience
Year 12	Farnborough Technical College/University Centre Open event 19 th November To explore University courses offered locally	National Apprenticeship Week - Connecting virtually to Unifrog apprenticeship activities throughout the week	Financial and Life Skills workshops Guidance on CV writing
Year 13	Individual meetings with career advisor to explore post 18 options	January -employer/alumni round table event to share career journeys,	Professional Skills Building Activities as part of Life Skills

Document Ref: Careers Provider Access Policy Statement
Last review: October 2025. Next Review due by: October 2026.

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	UCAS Information webinar Attend series of webinars hosted by Unifrog on post 18 pathways -University, Apprenticeships and Gap Years	networking, build resilience and skills Ad hoc work experience arranged with local employers and when available parental contacts	Workshops on social presence including creating a profile on Linked in
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Premises and Facilities

- ◆ More House School will make the appropriate facilities available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available A.V. and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Adviser.

Meaningful online engagement is also utilised and we are open to providers that are able to provide live online engagement with our pupils.

- ◆ Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school where it will be made available to pupils through the school library. The library is available to all pupils during morning break, lunch-times and also in supervised library lessons.

Complaints

Any complaints with regards to provider access can be raised following the School Complaints procedure, published on the School website, or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk.