

# MORE HOUSE SCHOOL

## POLICY

### HEALTH & SAFETY

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#### **Rationale:**

The Health & Safety of all within the School community and those who come in contact or are affected by the School is of prime importance to the Governors and their Officers who implement its management and operations. The policy of the School is to provide a safe and healthy working and learning environment for staff, pupils and visitors. It is the School's policy to encourage, where practicable, the co-operation of all staff by discussion and consultation with them (and their representatives) in promoting and developing measures to ensure health and safety at work and to check the effectiveness of those measures. Staff are required to take responsibility for their actions and to report any aspects that present a risk to More House School's personnel or fabrication. More House School is committed to ensure that Health and Safety is considered in all aspects of the school's activities. This ensures, so far as is reasonably practicable, that all persons whether directly employed or otherwise are not exposed to risks to their Health and Safety.

#### **Purpose:**

The five main objectives of this policy to minimise potential injury are:

1. The undertaking of Risk Assessments
2. The maintenance of a Health & Safety system.
3. The training of staff in Health & Safety issues.
4. The safe storage of COSHH items.
5. Prevention.

#### **Broad Guidelines:**

The following are broad guidelines as how this will be achieved:

- Document Health & Safety Procedures and actively seek preventative measures
- Communicate these procedures appropriately to staff, students, contractors and visitors
- Maintain accurate and compliant records
- Monitor Health and Safety issues, action and review as required
- Ensure quality staff training of both Health & Safety and Fire Security.
- Ensure safeguarding and safe recruitment procedures are in place and strictly adhered to.
- The carrying out of Health & Safety & Fire Security Risk Assessments and any necessary correction actions that may be required.
- Ensure regular maintenance of equipment & safe storage of items (COSHH)
- Ensure PPE clothing is available and is used to ensure safety.
- Ensure compliance with regulations including RIDDOR reporting and through review, learn from such issues.

#### **Conclusion:**

The standard of Health & Safety is dependent on the responsibility of the many rather than the few. Through training, staff and students must be made aware of how possibly thoughtless actions can detrimentally affect others. It is therefore important to keep Health & Safety visible amongst the many other issues that dictate the responses of School life.